

EMERGENCY RESPONSE PROTOCOL

Fire Emergency

Depending on Assistance Needed, Call:	
Police, Fire and EMS Emergency	911
Security	
Maintenance	
EST Manager	
Other	

Situation Description

Fire may originate from within a building or threaten the building from the outside. Fires result from a variety of causes ranging from carelessness to arson. Regardless of the size of the fire, you *must* issue a building Evacuation and immediately call 911. The fire department *must* be notified of all fires including fires extinguished by school personnel.

Procedures

Immediate response—

- Follow the Evacuation procedures for buildings.

Followup response—

- Notify the Executive Support Team (EST).
- Contact Security and notify Maintenance
- Complete the After Action Report on the Web-Based Application (DC Emergency and Safety Alliance Website) and submit to the Interagency Team.