

EST MEMBER ACTION SHEET

Safe Schools Liaison
(MPD Personnel)

Responsibilities

- Reports to MPD.
- Functions as police liaison with LEA.
- Serves as a member of Executive Support Team.
- Serves on the DC Safety and Emergency Alliance.

Immediate Actions (initiated within first hour of the emergency)

- ___ Reports to MPD.
- ___ Checks in with EST Manager.
- ___ Receives incident briefing for an update on LEA response and situational awareness.

Intermediate Actions (normally taken after first hour of the emergency and over next four hours)

- ___ Provides continuing support to the EST.
- ___ Provides LEA, MPD, and other agencies with technical assistance in managing the crisis.
- ___ Briefs EST Manager on law enforcement efforts impacting LEA operations and facilities.
- ___ Assists EST Manager with safety decisions for LEA students and staff.

Extended Actions (if emergency lasts longer than eight hours and/or emergency is declared over)

- ___ Assists with briefing the replacement team.
- ___ Debriefs EST after crises.